

## 23<sup>rd</sup> annual conference Economic Competitiveness and Sustainability 26<sup>th</sup> – 27<sup>th</sup> March 2020

### Terms and conditions 1/2

All participants of the conference must pay a registration fee prior to the arrival at the conference venue.

#### Registration fee

The conference registration fee includes participation in the conference programme, lunch/coffee, breaks, conference badge, conference bag, conference programme. Conference participants have to check the conference fee on the conference website, select a relevant fee and make a registration following deadlines.

Definitions of the types of registration fee:

The **Regular fee** includes access to plenary session, conference sessions, presentation of the paper, review process, conference materials and refreshment (coffee breaks, lunch and social event).

The **Co-author (attending), Passive Participation fee** includes access to plenary session, conference sessions, conference materials and refreshment (coffee breaks, lunch and social event).

The **Additional Paper fee** is for authors with more than one paper, thus, the Regular fee is applied for the first submitted paper and the Additional Paper fee is applied for each additional submitted paper. Each submitted paper must have different content in accordance with publication ethics.

#### Payment

The payment of the registration fee must be made in full according to deadlines announced on the conference website. Two types of deadline for registration are available for participants: early registration deadline and standard registration deadline. If a participant is not registered until the early registration deadline, they have to register for the standard registration with a higher registration fee.

The payment method for the conference is only a bank transfer. Before the payment, participants have to register online using online registration system linked on the conference website. Each attending author has to be marked as "corresponding author" in the submission form. After completion of registration, each attending participant will receive all payment details.

In order to receive an invoice, you must state this in the registration form. Invoices will be sent via email as a PDF attachment. Originals will be sent by post only if requested by e-mail to [ecos@mendelu.cz](mailto:ecos@mendelu.cz). If the bank transfer is ordered by a natural person, it is not possible to issue an invoice to a company or organisation afterwards.

#### Cancellation Policy

Registration cancellations must be notified by e-mail to [ecos@mendelu.cz](mailto:ecos@mendelu.cz). No cancellation after the standard registration deadline (20th January 2020) is possible. Participants must make sure they receive an acknowledgement of their cancellation from the organizer. Only this will confirm that their request has been received and processed.

#### Modification of Programme

The organizer reserves the right to make alterations to the programme, date and/or venue at any time without prior notice.

#### Acceptance Letter

Individuals requiring an official Acceptance Letter can request one from the organizer. To receive an Acceptance Letter, the conference participant must first register to the conference and submit a full paper. The Acceptance Letter does not financially obligate the conference organizer in any way. All expenses incurred in relation to the conference are the sole responsibility of individuals.

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**Visa Requirements**

The conference organizers are not responsible for no granting a visa to a conference participant. It is the sole responsibility of the conference participant to take care of their visa requirements. The participants who require an entry visa must allow sufficient time for the application procedure. The conference organizer will not directly contact embassies and consulates on behalf of visa applicants. The conference organizer is not responsible for a visa granting to a conference participant, therefore, the cancellation policy will be applied in case of no granting a visa.

**Accommodation and travel**

Accommodation and travel is not included in the conference registration fee and participants are responsible on booking their accommodation and travel.

**Final terms**

You are deemed to have accepted these terms and conditions when you proceed with the registration process.

**Data Protection**

See section Privacy Policy.